Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period: \_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As you watch this educational video, please fill in the blanks below. Although the video was made in the year 2000 and is a bit outdated, it has won 19 awards and will help you become a better public speaker.

**Part I: Preparing to Speak:** (0:00-36:40)

**Section A: Communication Apprehension aka: “Stage Fright”**

What are four steps to overcome communication apprehension (stage fright)?

1.

2.

3.

4.

**Section B: Supporting Materials**

What are the four questions you should ask yourself about support materials?

Is it . . .

What are the three categories of factual materials?

Name at least three other types of supporting materials described in the video:

**Section C: Organizing Your Presentation:**

Two steps to organize your speech:

Most speeches contain \_\_\_\_\_\_to\_\_\_\_\_\_\_ main ideas.

Your strongest idea should be at the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or the \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Three types of ways to organize the main ideas of your speech:

1.

2.

3.

Example of outline for body of speech

I. Body

A. You have to be wary of your environment when visiting New York.

1. Anecdote: My friend mugged at ATM
2. Statistic: 28% of all tourists are robbed at the bus station

B. You have to be wary of the people around you when traveling in New York.

1. Example

2. Statistic

*(continue pattern)*

Outlines: use Roman Numerals to organize your outline

1. Introduction

2. Body

3. Conclusion

Introduction: Four Components (Give details below.)

1. Attention Getter

2. Statement of Purpose

3. Statement of Relevance

4. Preview of Body

Conclusion:

Things you can include in conclusion:

Persuasive Speech:

Monroe’s Motivated Sequence: (Give details of each)

1. Attention:
2. Need:
3. Satisfaction:
4. Visualization:
5. Action:

Transitions

1. Good transitions:
2. Examples:
3. Signposts:

**Part Two: Delivering your speech (36:40-56:00)**

**Section A: Style: A Pattern of Choices that Distinguish Your Speech**

1. Clarity-
2. Rhythm-

1. Imagery-

**Section B: Delivery: The Moments of Truth**

Physical Aspects:

1. Appearance:
2. Posture:
3. Body Placement:
4. Gestures:
5. Facial expressions:
6. Eye contact:

Vocal Variation: (Give details of each.)

1. Volume:
2. Pitch:
3. Rate:
4. Enunciation:
5. Pronunciation: