Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period: \_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

**Instructor:** Mr. André Short

**Web Site:** Google Classroom & [AndreShort.com](http://www.andreshort.com)

**Office Hours:** Periods 3, 4, 5, 6, 7, 8B, 9A, 10

**Twitter:** [@MrShortEnglish](http://www.twitter.com/MrShortEnglish)

**E-mail:** [AShort@Frankfort-Schuyler.org](about:blank)

**Phone Number:** 315.895.7781 x 3251

**Course Description:**

English 111: College Writing “is designed as an intensive writing course that covers the following stages of writing: preliminary thought and discussion, research, organization, writing, revising and editing. Students produce at least ten (10) pages of formal prose intended for a critical reader as well as at least fifteen (15) pages of informal work such as a personal journal. Students work in traditional rhetorical forms and write a research paper.”

**Textbook:**

This course does not have a textbook, but several reading materials will be distributed to you throughout the semester and will be available online.

**Course Materials:** Must be brought to class each day.

* A one & a half (1½) or two (2) inch three ring binder (for College Now English only).
* A one-subject notebook with holes, to be placed in your binder.
* A pen (blue or black ink only) or pencil.
* A planner or somewhere to write homework assignments.

**Course Web Site:**

Google Classroom and (maybe) [www.AndreShort.com](http://www.andreshort.com) will contain ALL course materials.

**Course Subject Information:**

* Goals and Objectives:This course is designed to:

1. Teach students to write unified, coherent paragraphs and use details, examples and evidence to support and clarify generalizations.
2. Teach students to proofread and revise mechanical errors and stylistic problems and determine appropriate diction for the audience and purpose.
3. Teach students to understand and perform the basic steps of library research and how to incorporate and document outside source material in a research project.
4. Show college level proficiency in oral discourses through presentation and evaluation.

* Student Learning Outcomes:The student who successfully completes this course will be able to demonstrate college level mastery in:

1. the writing of at least ten pages of structured prose.
2. the writing of at least ten pages of clear, specific prose.
3. at least five pages of research based, persuasive prose.
4. oral discourse through presentation and evaluation.

* Major Divisions of Subject Matter:This course will focus on:

1. Informal and formal writing
2. The research process and evidence based claims (EBCs)
3. Reader response

**Grade Determinants:** A total points system will be used in grading assignments.

* Points will fall into the following categories:
  + Homework

|  |  |  |  |
| --- | --- | --- | --- |
| **A+** | **100-97** | **C+** | **79-76** |
| **A** | **96-94** | **C** | **75-73** |
| **A-** | **93-90** | **C-** | **72-70** |
| **B+** | **89-86** | **D** | **69-66** |
| **B** | **85-83** | **F** | **65 & Below** |
| **B-** | **82-80** |

* + Tests & Quizzes
  + Classwork
    - Participation
    - Preparedness
    - Binder checks
* Makeup Policy:
  + Assignments for missed or poorly done work are not an option.
  + There will be no extra credit.

**Assessment of Student Learning Outcomes:** Assessment is the process by which faculty evaluate their course before, during, and after the course runs. As part of that process, information (including but not limited to, performance on objective tests, quizzes, essays, presentations, portfolios, research papers, and exams) from this class will be used to assess how well the course meets the objectives. Changes may then be made in the structure and/or content of the course that will enhance student learning.

**Course Calendar:** The chronology of assignments will be developed as the course progresses. See the class website for updates and details.

**Classroom Policies:**

* Attendance:
  + It is expected for you to attend all classes. Students who miss 20% of classes or more will have a one-letter grade reduction.
  + “(Herkimer’s) college-wide attendance policy empowers a faculty member to administratively withdraw a student who has missed more than 20% of the class meetings in a course.”
  + Be online 3 minutes *before* class is scheduled to start, or be at your desk, *prepared* to begin, before the second bell rings.
    - Continual tardiness during online courses will result in reduction of grade.
    - Tardy passes will be distributed to students arriving after the bell rings.
    - Do not waste class time to use the restroom. Please plan accordingly.
* Class Conduct
  + No disrespectful, intolerant, or inappropriate language.
  + Cell phone use is not permitted outside of designated times.
    - There will be specific times when cell phones may be used for *academics*.
  + Please place all purses, backpacks, handbags, clothing, etc. on the floor or on a chair, not your desk.
  + Remain in your seats until the conclusion of class.
* Academic Honesty:
  + Plagiarism and cheating are violations of Herkimer’s Student Code of Conduct. The maintenance of academic honesty is the responsibility of both instructors and students.
  + Any written assignment submitted by a student must be of original authorship. Representation of another's work as his/her own shall constitute plagiarism. Any charge of plagiarism shall be substantiated either by a direct correlation between the original and the alleged plagiarized copy or “clear and convincing evidence.” Cheating shall be considered a violation and subject to the same penalties.
  + Penalties
    - Any action is at the discretion of the instructor, which may include any of the following:
      1. Failing the test
      2. Failing the assignment
      3. Failing the paper
      4. Failing the course
      5. Request that the case be reviewed by the VP/Dean of Academic Affairs for possible referral to the Dean of Students for adjudication.
* Students with Disables
  + Students with disabilities who are seeking academic accommodations may contact Leslie Cornish at Herkimer’s Services for Students with Disabilities office at 866-0300 Ext. 8331.  The SSD office is located in the Academic Support Center in room LB 115 on the Herkimer campus.

**Absences:**

* *You* are responsible for missed assignments.
  + Please visit Google Classroom or our website for *all* materials, and/or see me during my office hours, and/or email or DM, and/or speak with a classmate.
* If you miss a test or quiz, it is up to *you* to schedule a time to take it.
  + If you do not do so in two days upon your return, you will receive a zero.
* If you are absent when homework is due, you are to hand it in *the day you return*.
* If a student is absent when a project is due, *it is required* to be submitted on time.